



1234 Alphabet Road  
Gulfport MS 39503

P. 228.539.1234  
[www.HopeAcademyFG.org](http://www.HopeAcademyFG.org)

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## 2019-2020 ENROLLMENT PACKET

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Dear Parent:

Thank you for your interest in Hope Academy. We are an independent school in Gulfport, fully accredited by the Mississippi Association of Independent Schools (MAIS) and the Southern Association of Colleges and Schools (SACS). Our college-prep curriculum is based on rigorous ACT standards, with no pressure from statewide, high-stakes testing.

Hope Academy offers a well-rounded, school-wide enrichment program for preschool, elementary and middle school students which includes instruction in Spanish, German, visual arts, performing arts, technology, physical education and leadership.

**TUITION:** Tuition for the school year is \$5940, payable over 11 months. Parents who choose our two-payment or single-payment options receive a discount for early payment. Part-time schedules are available for our preschool program. The costs are listed in Attachment 1 to the Enrollment Contract.

**SCHEDULE:** The school day begins at 8am and ends at 3pm. Extended Care is available in the mornings from 7:15am until 8am, and in the afternoons from 3pm to 5:30pm. This is billed at a rate of \$6/hour per child.

**UNIFORMS:** Hope Academy students wear uniforms. A copy of the Uniform Policy is included in the Enrollment Packet.

**RECORDS:** Each student is required to submit copies of his/her birth certificate, social security card and current immunization record (Form 121) prior to the start of school.

Please let us know if you have any questions or would like additional information regarding enrollment. We look forward to the opportunity to learn and grow with your children.

Sincerely,

HOPE ACADEMY

Rachel Rath, Executive Director

**FOR OFFICE USE ONLY**

Non-refundable Registration Fee, per STUDENT \$ \_\_\_\_\_ Date paid: \_\_\_\_\_  
 - \$200 if paid on or before March 15, 2019  
 - \$400 if paid on or before April 15, 2019  
 - \$600 if paid after April 15, 2019

TUITION (See attached TUITION SCHEDULE) \$ \_\_\_\_\_  
 Single PMT \_\_\_\_\_  
 Two PMTs \_\_\_\_\_  
 Monthly \_\_\_\_\_

Date Received in Office: \_\_\_\_\_

Referred by: \_\_\_\_\_

In consideration of the student,

(hereinafter "STUDENT") being accepted by Hope Academy, Inc. (hereinafter "HA") for enrollment during the 2019-2020 school year (hereinafter "SCHOOL YEAR"), both of the STUDENT's undersigned parents and/or his or her legal guardian(s) (collectively, hereinafter "PARENTS" jointly and severally) agree to the following terms and conditions:

1. PARENTS shall timely pay TUITION upon the terms and conditions set forth in the TUITION SCHEDULE and shall pay any and all fees and charges as billed during the school year. In addition, PARENTS shall pay the annual Non-refundable Registration Fee upon submission of this ENROLLMENT CONTRACT.
2. FACTS is an online tuition management and payment processing service used by HA to process monthly payments. PARENTS choosing to make monthly payments are required to register with FACTS. HA reserves the right to charge past due Extended Care fees and other incidental charges to active FACTS accounts.
3. Checks issued to HA and subsequently returned by the bank will result in a \$20.00 returned check fee. After two returned checks, payment by check will no longer be accepted.
4. PARENTS and STUDENT shall abide by all policies, rules and regulations of HA, whether in writing or in practice, which may be amended by the Board of Directors of Hope Academy, Inc. at any time without notice. Copies of the written policies, rules and regulations may be obtained from the administrative office of HA upon request.
5. Should any amount due HA not be paid when due, or should PARENTS be in default of this ENROLLMENT CONTRACT as expressly set forth and agreed to by the parties, HA may, in its sole discretion, immediately terminate this ENROLLMENT CONTRACT and take further action including but not limited to terminating STUDENT's right to attend class or other school activities, take exams or otherwise earn any subsequent academic credit at HA. HA expressly reserves the right to withhold grades and/or transcripts pending full payment of all TUITION, assessments, fees and any other financial obligations which shall remain due to HA or the HA Parent/Teacher Organization (hereinafter "PTO") pursuant to the terms and conditions of this ENROLLMENT CONTRACT following termination as described above.
6. Should STUDENT withdraw or be withdrawn or be expelled from HA for any reason, all unpaid TUITION and all other amounts due HA under this Enrollment Contract through the end of the SCHOOL YEAR shall immediately become due in full. Failure on the part of PARENTS to pay the entire TUITION and all other amounts due HA within 5 (five) business days of STUDENT's withdrawal or expulsion shall be considered default on the part of PARENTS.

Initials \_\_\_\_\_  
 Date \_\_\_\_\_

7. PARENTS shall complete CONTACT SHEET, EMERGENCY & HEALTH INFORMATION SHEET and PHOTOGRAPHY RELEASE FORM attached hereto prior to HA's acceptance of STUDENT.
8. All accounts for the 2018-2019 academic year, including but not limited to TUITION, Extended Care, Field Trips and Extracurricular Activities, and obligations to the PTO must be current prior to HA's acceptance of STUDENT for the 2019-2020 academic year.
9. Only students whose accounts are in good standing will be allowed to attend off-campus field trips. HA reserves the right to offset any amounts that HA is holding on PARENTS' or STUDENT's account for field trips against any amounts that PARENTS owe HA. PARENTS acknowledge that class sizes are limited and subject to being closed during the registration process. Therefore, PARENTS expressly acknowledge that STUDENT is reserved a seat in an open class only upon the completion of the following: (a) submission of a fully executed ENROLLMENT CONTRACT, (b) full payment of the non-refundable Registration Fee, and (c) PARENTS' receipt of an Acceptance Letter from HA signed by the Executive Director.
10. Should a TUITION payment not be received within 15 days from its due date, HA has the right to assess PARENTS a service charge of \$20. Should a TUITION payment not be received within 20 days from its due date, PARENTS shall be in default of this ENROLLMENT CONTRACT. If payments become more than 20 days delinquent, STUDENT will be subject to becoming ineligible to return to HA until all past due amounts and service charges are paid in full.
11. PARENTS may request that this ENROLLMENT CONTRACT be modified for part-time students by contacting the Executive Director. Such request shall be considered by HA in its sole discretion on a case-by-case basis, with HA's decision on such request being final. If such change to the ENROLLMENT CONTRACT results in lower TUITION, no refunds will be offered by HA.
12. If during the SCHOOL YEAR, STUDENT's immediate family is transferred or moves more than 50 miles from HA, TUITION will be adjusted on a pro rata basis. Any pre-paid TUITION will be refunded to PARENTS, less a \$400 contract cancellation fee. Should the pre-paid TUITION due be equal to or less than \$400, no refund will be issued.
13. If HA retains an attorney to collect any amounts due HA under this ENROLLMENT CONTRACT, including service charges, PARENTS agree to pay in addition to the amounts due, all costs of collections, including reasonable attorney's fees and expenses, and furthermore agree to pay interest on the unpaid balance at the rate of 12% per annum or the maximum allowed by governing law. HA reserves the right to offset any amounts that HA is holding on PARENTS' or STUDENT's account against any amounts that PARENTS owe HA.
14. The obligations of PARENTS hereunder shall be joint and several. HA may elect to recover from any one or more of PARENTS the full amount due HA under this ENROLLMENT CONTRACT.
15. Prior to the commencement of the SCHOOL YEAR, HA reserves the right to cancel any grade or class that in HA's sole discretion does not have enough enrollment. In such event, HA shall refund all TUITION and registration fees for the SCHOOL YEAR, which refund shall constitute HA's entire responsibility to the affected STUDENT and PARENTS.
16. HA will not tolerate an environment of disruption due to STUDENT presenting a pattern of disciplinary challenges. HA reserves the right to terminate its responsibilities to STUDENT if HA determines, in its sole discretion, that STUDENT presents unacceptable disciplinary challenges. In such event, in HA's sole discretion, HA may refund all or part of the TUITION on a pro rata basis, which refund, if any, shall constitute HA's entire responsibility to the affected STUDENT and PARENTS.
17. PARENTS and STUDENT agree to defend, protect, indemnify and hold harmless HOPE ACADEMY, INC., as well as the individual members of the BOARD OF DIRECTORS OF HOPE ACADEMY, INC., the HOPE ACADEMY PTO, the HA Executive Director, the HA Principal and the HA Office Manager (individually and collectively, "INDEMNIFIED PARTIES") from and

Initials \_\_\_\_\_  
Date \_\_\_\_\_

against each and every claim, demand or cause of action and any liability, cost, expense (including attorneys' fees and other costs), for damage or loss in connection therewith, which may be made or asserted by the STUDENT and/or PARENTS on account of personal and/or bodily injury, including wrongful death, and/or property damages caused by, arising out of, or resulting from negligence, omissions and/or fault of the INDEMNIFIED PARTIES resulting directly or indirectly from enrollment at HA or participation in activities in HA classrooms and all campus locations, and all off-campus programs, activities and/or events.

18. PARENTS hereby acknowledge that they have read and that they understand this ENROLLMENT CONTRACT in its entirety. PARENTS further acknowledge that they fully agree to all of the terms and conditions of this ENROLLMENT CONTRACT.
19. This ENROLLMENT CONTRACT shall be binding upon and inure to the benefit of the heirs, executors, legal representatives, assigns and successors of all the parties hereto.
20. This ENROLLMENT CONTRACT sets forth the entire understanding of the parties, and it may not be changed except by written document signed by all parties hereto.
21. This ENROLLMENT CONTRACT shall be governed by the laws of the State of Mississippi. Any legal action arising from this ENROLLMENT CONTRACT shall be heard only in the appropriate court in Harrison County, Mississippi.
22. If any provision of this ENROLLMENT CONTRACT is held invalid by a competent court of law, such invalidity shall not affect the validity or enforcement of the remaining provisions herein, and such invalid provision shall be automatically reduced in scope to become valid and enforceable.

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Date \_\_\_\_\_

Please indicate STUDENT's desired Grade Level and Program (if applicable)

PRESCHOOL		ELEMENTARY	MIDDLE
Grade Level:	Desired Program (Pre-K2 and Pre-K3 ONLY):	Grade Level:	Grade Level:
_____ Pre-K2	_____ 5 days a week, Full Days	_____ Kindergarten	_____ Seventh Grade
_____ Pre-K3	_____ 5 days a week, Half Days	_____ First Grade	_____ Eighth Grade
_____ Pre-K4	_____ 3 days a week (M/W/F), Full Days	_____ Second Grade	
	_____ 3 days a week (M/W/F), Half Days	_____ Third Grade	
	_____ 2 days a week (T/TH), Full Days	_____ Fourth Grade	
	_____ 2 days a week (T/TH), Half Days	_____ Fifth Grade	
		_____ Sixth Grade	

Please indicate your preferred payment plan (refer to TUITION SCHEDULE in Attachment 1)\*:

\_\_\_\_\_ **Single Payment-In-Full** (DUE ON OR BEFORE JUNE 14, 2019)

\_\_\_\_\_ **Two Payments**  
 (FIRST PAYMENT SHALL BE DUE ON OR BEFORE JUNE 14, 2019. SECOND PAYMENT SHALL BE DUE ON OR BEFORE DECEMBER 13, 2019.)

\_\_\_\_\_ **Monthly Payments via FACTS**  
 FACTS TUITION rate shall be paid via FACTS TUITION Payment Program. The first payment shall be due on or before July 5, 2019. All TUITION must be paid on or before May 4, 2019. FACTS payments that commence after July 2019 will require PARENTS to become current on all payments for all previous monthly FACTS payments and/or other outstanding amounts due HA at the time of the first FACTS payment. FACTS registration is required on or before June 15, 2019. For students enrolling after June 15, FACTS registration is required within 10 days of enrolling.

**\*Changes to the preferred payment plan requested by PARENTS after submission of Enrollment Contract will be considered only if such requests are made no later than June 7, 2019.**

\_\_\_\_\_  
 Executive Director, Hope Academy

\_\_\_\_\_  
 Date

PARENT/LEGAL GUARDIAN:

\_\_\_\_\_  
 Parent's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Parent's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Legal Guardian's Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Witness Signature

\_\_\_\_\_  
 Date

### Hope Academy Preschool

<b>TUITION SCHEDULE:</b> Pre-K2, Pre-K3, Pre-K4	<u>MONTHLY PAYMENTS</u> via <u>FACTS</u> (11 payments beginning July 5, 2019)	<u>TWO PAYMENTS</u> (due June 15, 2019 and Dec. 15, 2019)	<u>SINGLE PAYMENT</u> <u>IN FULL</u> (due June 15, 2019)
<b>Full-Time</b>			
5 days a week, Full Days - Pre-K2 from 8:45am to 2:45pm - Pre-K3, Pre-K4 from 8:25am to 2:55pm	\$540/month	\$2887.50/payment	\$5,500
<b>Part-Time (PRE-K2 and PRE-K3 ONLY)</b>			
5 days a week, Half Days - Pre-K2 from 8:45am to 11:30am - Pre-K3 from 8:25am to 11:30am	\$324/month	\$1732.50/payment	\$3,300
3 days a week (M/W/F), Full Days - Pre-K2 from 8:45am to 2:45pm - Pre-K3 from 8:25am to 2:55pm	\$356.40/month	\$1905.75/payment	\$3,630
3 days a week (M/W/F), Half Days - Pre-K2 from 8:45am to 11:30am - Pre-K3 from 8:25am to 11:30am	\$226.80/month	\$1212.75/payment	\$2,310
2 days a week (T/TH), Full Days - Pre-K2 from 8:45am to 2:45pm - Pre-K3 from 8:25am to 2:55pm	\$280.80/month	\$1501.50/payment	\$2,860
2 days a week (T/TH), Half Days - Pre-K2 from 8:45am to 11:30am - Pre-K3 from 8:25am to 11:30am	\$162/month	\$866.25/payment	\$1,650

### Hope Academy Elementary School and Middle School

<b>TUITION SCHEDULE:</b> Kindergarten through Eighth Grade	<u>MONTHLY PAYMENTS</u> via <u>FACTS</u> (11 payments beginning July 5, 2019)	<u>TWO PAYMENTS</u> (due June 15, 2019 and Dec. 15, 2019)	<u>SINGLE PAYMENT</u> <u>IN FULL</u> (due June 15, 2019)
<b>Full-Time</b>			
5 days a week from 8:25am to 2:55pm	\$540/month	\$2887.50/payment	\$5,500

\*5% discount shall apply for PARENTS with multiple students enrolled, PARENTS actively serving in the armed forces, or PARENTS working as a first responder. Only one discount may be applied per STUDENT. Any discount for multiple students will apply to lowest applicable TUITION rate.

Initials \_\_\_\_\_  
Date \_\_\_\_\_

**PLEASE RETURN THIS SHEET WITH ENROLLMENT CONTRACT.**

Please fill in all the blanks.

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**Student's Full Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Student's Date of Birth:** \_\_\_\_\_ **Sex:** \_\_\_\_\_

**Student's Social Security Number:** \_\_\_\_\_

**Student's Home Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

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**Parent's Name:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Place of Employment:** \_\_\_\_\_

**Home Address (if different from student's):** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Parent's Name:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Place of Employment:** \_\_\_\_\_

**Home Address (if different from student's):** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Legal Guardian (if other than parents' listed above):**

**Name:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Place of Employment:** \_\_\_\_\_

**Home Address (if different from student's):** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Relationship to Child:** \_\_\_\_\_



**Emergency & Health Information**

**Student's Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **DOB:** \_\_\_\_\_  
**Social Security Number:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_

**Parent/Guardian Information:**

**Parent Name** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**Employer:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Parent Name** \_\_\_\_\_ **Cell Phone** \_\_\_\_\_ **Email:** \_\_\_\_\_  
**Home Address:** \_\_\_\_\_  
**Employer:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Emergency Contacts:** (NOT listed above – If a parent cannot be contacted, we will contact one of the following.)  
You may list additional information on the back of the paper, if needed.

**Name:** \_\_\_\_\_ **Phone Number** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Phone Number** \_\_\_\_\_  
**Name:** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**Health Information**

Please list any health conditions/allergies of which the school should be aware. Please be specific.

\_\_\_\_\_  
\_\_\_\_\_

Does your child take any prescription medications on a regular basis that needs to be administered at school? If so, give the name of the medication, dosage, prescribing doctor's name and phone number.

\_\_\_\_\_  
\_\_\_\_\_

Is there any other information (concerning your child) about which the school should be aware?

\_\_\_\_\_  
\_\_\_\_\_

Do you allow the school to give your child over-the-counter medication? For example:

Tylenol or Motrin for pain or fever? \_\_\_\_\_ Yes \_\_\_\_\_ No

Antacid for stomach ache? \_\_\_\_\_ Yes \_\_\_\_\_ No

Yes, the school may administer over-the-counter medication. \_\_\_\_\_ Parent Signature

No, the school may not administer over-the-counter medication. \_\_\_\_\_ Parent Signature

**Release:**

If emergency treatment is required, and the parent/legal guardian cannot be reached immediately, your signature in the space below empowers the school to exercise judgment in providing care for your child, including transportation to a hospital emergency room, first aid, treatment, and any other actions deemed necessary by the official, medical staff, or dentist. I understand I am responsible for the payment of all medical fees or expenses incurred.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_



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### Photography/Video Release Form

In order to promote student achievement, we may use photos or videos of our students on our website, our Facebook page, in the newspaper, and/or other media outlets. Please complete the form below to indicate whether you give permission for us to use your child's photo.

\_\_\_\_\_ Yes, I give permission for my child's photo or video to be used on the Hope Academy website, Facebook page, in the newspaper, and/or other media outlets.

\_\_\_\_\_ No, I do not give permission for my child's photo or video to be used on the Hope Academy website, Facebook page, in the newspaper, and/or other media outlets.

Child's Name \_\_\_\_\_ Grade \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_



## Uniform Policy – 2019-2020

The goal of the Hope Academy uniform policy is to have our entire student body look neat and be comfortable while at school. Please help your child maintain a neat appearance. Uniforms should be clean and well-maintained. Please replace items that become faded, frayed, torn or stained. All shirts must be tucked in for student showcases, field trips and special programs.

All shirts, dresses and jumpers must have the Hope Academy logo embroidered on the left breast pocket area.

Monograms will be available exclusively from Allistons:

228.832.7937

www.allistons.biz

### Elementary School and Middle School

(Grades: Kindergarten through Eighth)



#### Cobalt Blue Polo

K-8 students wear cobalt blue polo shirts with the Hope Academy logo embroidered on the left breast pocket area in white. White polo shirts with cobalt blue logos are also permitted.

Most items may be purchased from a variety of retailers, including Land's End, WalMart, Academy Sports, Dillard's Belk, JC Penny, Old Navy and Target.

Alliston's offers ready-to-wear uniforms in a variety of sizes.

### Preschool

(Grades: Pre-K2, Pre-K3, Pre-K4)



#### Light Blue Polo/Peter Pan

Preschool students wear light blue or white polo shirts with the Hope Academy logo embroidered on the left breast pocket area in cobalt blue. Peter Pan style shirts are also acceptable for girls.



#### Light Blue Knit Dress

Girls may wear light blue knit dresses. The Hope Academy logo (cobalt blue) must be embroidered on the left breast pocket area. Shorts must be worn under dresses.



**SHORTS AND PANTS** must be khaki. Girls may wear khaki skirts/skorts and jumpers. Jumpers must have the Hope Academy logo monogrammed on the left breast pocket area in cobalt blue. Shirts and shorts must be worn under jumpers.

**SOCKS** must be plain white (no logos).



**SHOES** may be any flat, soft-soled, closed-toe and closed-heel shoes. We suggest athletic shoes suitable for use in Physical Education instruction. Heeled shoes are prohibited for safety reasons. Soft-soled boots are permitted in the winter months.

**LEGGINGS** and **JACKETS** must be solid, neutral colors.

### Hope Academy

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